



Little Hill Primary School

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 Part of the OWLS Academy Trust

Friday 16th February, 2024

Dear Parent/Carer,

Whole-School Trip 2024



We are super excited to announce our plans for this year's whole-school trip at the end of the summer term!

Drum roll please...

For this academic year, we have planned a **whole school** trip to the largest zoo in the UK...**Whipsnade Zoo!**

Take a look at what's in store on this zoo map ([click here](#)).

Date	Wednesday 3 rd July, 2024
Time	Depart school 9am (children need to arrive at school between 8:15am – 8:30am); Return to school approx. 7:45pm (subject to traffic and potentially, a toilet stop) – updates will be given via Class Dojo (please ensure you refresh your parent account).
Cost	A total voluntary contribution of £30 is requested to cover entry fees, travel costs and the additional benefits detailed below (£15 for Pupil Premium children). The payments have been split into two equal non-refundable instalments. The first will show as 'deposit' and the second will show as 'instalment'. <ul style="list-style-type: none"> - The deposit is due by Friday 15th March, 2024 - The instalment is due by Friday 3rd May, 2024 During the day, children will receive a Twister ice-lolly (click for ingredients), an enamel pin badge souvenir and ticket for a ride on the Whipsnade Railway (a steam engine train) with their class.
Packed Lunch Required?	Children will need to take 2 packed lunches, both with a drink. They will eat the first packed lunch as soon as we arrive and the second, before we leave. The children will need to be able to carry their lunches in a rucksack. We will be leaving the zoo at 6pm. For children in EYFS, Years 1 and 2 (and all children who are entitled to Free School Meals), please indicate if you would like us to provide free packed lunches. If you do order these, you will still need to provide drinks (no fizzy drinks or glass bottles please).
Clothing	Children should wear full school uniform, with appropriate footwear and outdoor clothing (please keep an eye on the weather forecast e.g. whether a coat and extra water bottle is necessary etc.).
Pocket Money?	No
Location	Whipsnade Zoo, Dunstable, LU6 2LF As a Senior Leadership Team, we have already visited and have completed a risk assessment.



No child will be excluded from the trip if their parent is unwilling or unable to pay. However, the trip may be cancelled should we receive insufficient contributions from parents. Payment may be made by:

- Online via the MCAS (My Child At School) app using a credit or debit card. (please see overleaf for instructions if you are not familiar with this option);
- Cash; or
- Cheque (payable to Little Hill Primary School)

Do not contact the school regarding being a volunteer for this trip. We will staff the trip using our current staff, governors and substantive volunteers. We will only know at a later date if additional volunteers will be required. If this is the case, we will write to you about this. If you would like to become a regular volunteer at school, then please, get in touch.

Please complete the reply slip attached and return to school by Friday 15th March, 2024.

The preferred payment system is via MCAS (our online payment system). However, if you're paying by cash / cheque please send your payment in an envelope clearly marked with your child's name and 'Whipsnade'.

Thursday 4th July will be a normal school day for the children. However, you will be able to bring your child to school at any time up to 10:30am. If they do come in later, and arrive at the school office at any time between 9am-10:30am, they will still receive their morning attendance mark, and their attendance percentage will not be affected.



We hope you have a lovely half-term break.

Yours sincerely,

The Senior Leadership Team



Mrs V Pankhania
Headteacher



Mr S Williams
Deputy Headteacher
Educational Visits Coordinator



Mrs F Gavagan
Assistant Headteacher

Instructions to pay online

Online payments can now be made through the new parent portal MCAS (My Child At School) app.
We are no longer using the School Gateway app for online payments.

MCAS is available via Web Browser (www.mychildatschool.com) and App (search for MyChildAtSchool in your usual app store – the App developer is Bromcom).

You can access the Whole School Trip payment, in the Trip section of the MCAS app.

Provided we have an email address for you on our system **and** you are a first or second priority contact with parental responsibility for a child at the school, you should have received an invitation code so that you can activate your account. If you have not received an invitation code please contact the school office and we can set this up for you.

Whole-School visit 2024 - Reply Slip
Please return by Friday 15th March, 2024 - Thank you.

<p>Child 1</p>	<p>Child's Name: Class:</p> <p><input type="checkbox"/> I give permission for my child to take part in the whole-school trip on Wednesday 3rd July, 2024 and have paid via on the online payment system <u>or</u> I have enclosed a payment of £15 (£7.50 for pupil premium children) as a deposit.</p> <p><input type="checkbox"/> My child is in EYFS, Year 1, Year 2 or is entitled to free school meals and will require a free packed lunch provided by the school.</p> <p align="center">---or---</p> <p><input type="checkbox"/> I do not wish for my child to attend this year's whole-school trip. They will be coming to school as normal that day.</p>
<p>Child 2 (if applicable)</p>	<p>Child's Name: Class:</p> <p><input type="checkbox"/> I give permission for my child to take part in the whole-school trip on Wednesday 3rd July, 2024 and have paid via on the online payment system <u>or</u> I have enclosed a payment of £15 (£7.50 for pupil premium children) as a deposit.</p> <p><input type="checkbox"/> My child is in EYFS, Year 1, Year 2 or is entitled to free school meals and will require a free packed lunch provided by the school.</p> <p align="center">---or---</p> <p><input type="checkbox"/> I do not wish for my child to attend this year's whole-school trip. They will be coming to school as normal that day.</p>
<p>Child 3 (if applicable)</p>	<p>Child's Name: Class:</p> <p><input type="checkbox"/> I give permission for my child to take part in the whole-school trip on Wednesday 3rd July, 2024 and have paid via on the online payment system <u>or</u> I have enclosed a payment of £15 (£7.50 for pupil premium children) as a deposit.</p> <p><input type="checkbox"/> My child is in EYFS, Year 1, Year 2 or is entitled to free school meals and will require a free packed lunch provided by the school.</p> <p align="center">---or---</p> <p><input type="checkbox"/> I do not wish for my child to attend this year's whole-school trip. They will be coming to school as normal that day.</p>
<p>Child 4 (if applicable)</p>	<p>Child's Name: Class:</p> <p><input type="checkbox"/> I give permission for my child to take part in the whole-school trip on Wednesday 3rd July, 2024 and have paid via on the online payment system <u>or</u> I have enclosed a payment of £15 (£7.50 for pupil premium children) as a deposit.</p> <p><input type="checkbox"/> My child is in EYFS, Year 1, Year 2 or is entitled to free school meals and will require a free packed lunch provided by the school.</p> <p align="center">---or---</p> <p><input type="checkbox"/> I do not wish for my child to attend this year's whole-school trip. They will be coming to school as normal that day.</p>

On the day of the trip, I give permission for the following responsible adults to collect my child/children from school (please give name and relationship to child):

Signed: Parent/Carer