



Little Hill Primary School

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Part of the OWLS Academy Trust

Friday 29th September, 2023



Halloween Disco



Dear Parent/Carer

Our brand-new Disco Committee met for the first time this month and we are delighted to announce that we have organised a Halloween themed disco for your children.

Date?	Wednesday 1 st November, 2023
Time?	EYFS, Years 1 and 2 = 3:30pm – 4:30pm Years 3, 4, 5 and 6 = 4:45pm – 5:45pm
Price?	£2 per child (£1 for children in receipt of Pupil Premium funding)
Includes?	Each child will receive a packet of crisps, a Halloween snack and drinks. Children will have access to both of our hall spaces. One hall will be the disco room and the other will offer a quieter space for colouring, drinks and snacks.
Dress?	Halloween costume / disco clothes / non-school uniform

The easiest way to purchase a ticket is through your MCAS app. Alternatively, you can pay in cash by returning the consent form attached. Tickets will be available to buy until Friday 27th October.

Children will be invited to wear their Halloween costume / disco clothes / non-school uniform to school on Wednesday 1st November so there will be no need to change before the disco. We ask that children do not bring in any handheld or loose costume accessories. These can easily be lost and can become dangerous. Be mindful of the costume you allow your child to wear and as it should be appropriate for all of our children to see - including our 4-year-olds. If it is felt it is inappropriate, they will be asked to remove an item or a phone call home will be made (school leaders will have the right to determine this). Children must have sensible footwear and be warm enough to spend their lunchtime outside in the costume they are wearing.

Children attending from EYFS, Years 1 and 2 do not need collecting at the end of the school day. Their class teacher will take them to the disco.

Children attending from Years 3, 4, 5 and 6 will need to be collected at the end of the school day as normal. Then, they will enter through the main reception area at the start of their disco time.

All children attending will need collecting by their responsible adult. Children must be collected from their usual classroom exit point – please come through the gates as normal. We will use the permissions that are already in place. If you'd like your child to be collected by someone who we do not hold consent for, then please let us know before the event.

Yours sincerely

The Disco Committee

Volunteers:

If you'd like to volunteer your time to help with the Disco Committee, then please let Mr Williams know.



(Paper copies of this letter are available in the school office)

Halloween Disco – Reply Slip

(This only needs completing if you are paying in cash)

Child 1	Child's Name: Class: I give permission for my child to attend the Halloween Disco. I enclose a payment of £2 (£1 for pupil premium children). Signed: Parent/Carer
Child 2 (if applicable)	Child's Name: Class: I give permission for my child to attend the Halloween Disco. I enclose a payment of £2 (£1 for pupil premium children). Signed: Parent/Carer
Child 3 (if applicable)	Child's Name: Class: I give permission for my child to attend the Halloween Disco. I enclose a payment of £2 (£1 for pupil premium children). Signed: Parent/Carer
Child 4 (if applicable)	Child's Name: Class: I give permission for my child to attend the Halloween Disco. I enclose a payment of £2 (£1 for pupil premium children). Signed: Parent/Carer

Please return by Friday 27th October 2023 - Thank you.

Instructions to pay online

Online payments can now be made through the new parent portal MCAS (My Child At School) app.
We are no longer using the School Gateway app for online payments.

MCAS is available via Web Browser (www.mychildatschool.com) and App (search for MyChildAtSchool in your usual app store – the App developer is Bromcom).

You can access the Whole School Trip payment, in the Trip section of the MCAS app.

Provided we have an email address for you on our system **and** you are a first or second priority contact with parental responsibility for a child at the school, you should have received an invitation code so that you can activate your account. If you have not received an invitation code please contact the school office and we can set this up for you.