



## **Access to minutes and papers of governing body meetings and attendance at meetings of members of the public**

### **CONVENTION ON THE RIGHTS OF THE CHILD**

As a school that respects the rights of the children and adults in our school family, community and beyond, we aim for each school policy to adhere to articles from UNICEF's Convention on the Rights of the Child.

In this policy, we are working towards the following article:

Article 15 (Freedom of association): Children have the right to meet together and to join groups and organisations, as long as it does not stop other people from enjoying their rights. In exercising their rights, children have the responsibility to respect the rights, freedoms and reputations of others.

Article 28: (right to education) Every child has the right to an education. Primary education must be free and different forms of secondary education must be available to every child. Discipline in schools must respect children's dignity and their rights. Richer countries must help poorer countries achieve this.

**Adopted:** September 2022

**Date to be reviewed:** September 2023

The governing body of Little Hill Primary School is committed to raising and maintaining school standards by setting strategic direction, ensuring accountability, and acting as a support system for the school community. The governing body focuses on specific areas of school life through its committees.

Governing Body are held meetings are held termly. The minutes of each meeting are drawn up by the clerk to the Governors and approved and signed by the chair of the committee at the next meeting. The agenda for the next meeting will be circulated at least 7 days prior to the date of that meeting.

The papers and minutes of the meetings of the governing body of Little Hill and its committees are available to any member of the public who wishes to access them. There may be certain information within these documents that is restricted, in accordance with the Freedom of Information Act. This could be when a specific individual such as a member of staff or a pupil (or prospective staff member or pupil) is named or referred to, or when items are deemed confidential to protect free and frank discussion or are otherwise confidential. These parts of the minutes that cannot be disclosed will be in Part B of the minutes, with Part A covering the elements that can be disclosed.

Minutes and papers can be accessed during normal school hours. Requests for access should be made to Mrs V. Pankhania. This person can be contacted via the school office.

Little Hill will charge for photocopying/printing out minutes of a meeting.

