



Little Hill Primary School

Headteacher: Mrs Vina Pankhania

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Part of the OWLS Academy Trust

2nd March 2023

Dear Parent/Carer

We are planning to take the children in **Foundation** on a trip to **West Lodge Farm Park**, as follows:

Date	Monday 27th March 2023
Time	Depart school 9.15 am , Return to school approx. 3.00 pm (subject to traffic)
Cost	A voluntary contribution of £16.00 is requested to cover entry fees, activities and travel costs (£8.00 for Pupil Premium children)
Details	The children will get the opportunity to learn about the animals on the farm and to feed them. They will also be given a ride around a field in a trailer which will be pulled by a tractor. This trailer is safe for children to ride in and has enclosed sides and safe seats. All children will be closely supervised at all times by adults. We will also have the opportunity to play in the newly equipped play barn.
Packed Lunch Required? *	Yes
Clothing	Children should wear full school uniform, with wellies and outdoor clothing as a lot of the day will be spent outdoors.
Pocket Money?	No

* Children in EYFS are entitled to a free school meal under the Infant Universal Scheme. Please return the reply slip of you would like the school to provide a free packed lunch for your child. If you do order a lunch you will need to provide a drink (no fizzy drinks or glass bottles please).

No child will be excluded from the trip if their parent is unwilling or unable to pay. However, the trip may be cancelled should we receive insufficient contributions from parents. Payment may be made by:

- Online via the MCAS (My Child At School) app using a credit or debit card. (please see overleaf for instructions if you are not familiar with this option);
- Cash; or
- Cheque (payable to Little Hill Primary School)

Consent may be given online (via the online payment system) or by completing the slip below **by Monday 20th March 2023**. If giving consent online but paying by cash / cheque please send your payment in an envelope clearly marked with your child's name and West Lodge Farm Park.

Yours sincerely

Mr S Williams
Deputy Headteacher



Instructions to pay online

Online payments can now be made through the parent portal MCAS (My Child At School) app.

MCAS is available via Web Browser (www.mychildatschool.com) and App (search for MyChildAtSchool in your usual app store – the App developer is Bromcom).

You can access West Lodge Farm Park payment, in the Trip section of the MCAS app.

Provided we have an email address for you on our system **and** you are a first or second priority contact with parental responsibility for a child at the school, you should have received an invitation code so that you can activate your account. If you have not received an invitation code please contact the school office and we can set this up for you.

✂

Foundation visit to West Lodge Farm Park - Reply Slip
Monday 27th March 2023

Child's Name: Class: FAP / FFG

- I give permission for my child to take part in the visit to West Lodge Farm Park on Monday 27th March 2023 and I enclose a voluntary contribution of £16.00 (£8.00 for pupil premium children).
- I have paid £16.00 (£8.00 for pupil premium children) online.
- My child would like a free packed lunch provided by the school.

Signed: Parent/Carer

Please return by Monday 20th March 2023. Thank you.