



Little Hill Primary School

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Part of the OWLS Academy Trust

Monday 23rd January, 2023

Dear Parents/Carers,



As a result of the overwhelming amount of positive feedback we've had from parents, staff and children, we will be continuing to use Class Dojo as a successful learning platform.

Here are some reminders about Class Dojo:

What does Class Dojo do?

1. **Messaging.** You will have the option to message members of staff. With regards to messaging, I would just like to clarify how to use them:

DO

- **Do** message staff if you want to share something positive from home or congratulate your child on something they have done in school;
- **Do** message staff if you have a small query or would like to find out something simple;
- **You can** message on Class Dojo to ask the teacher if you could arrange to speak with them;
- **You can** use Class Dojo for any general day to day communication;
- **Do message** staff on Class Dojo if your child has any minor worries, for example:
 - Denzel didn't quite understand fractions today; could you speak to him about it please?
 - Sarah thinks she has lost her PE kit in school, could you help her to have a look please?

DON'T

- **Do not** message staff to notify them of absences or illnesses – this should be done via the school office as normal;
- **Do not** use Class Dojo to message about any urgent or serious issues; please use the school office and normal school procedures for this.

Staff will always endeavour to reply, during their working day, within 5 school days. However, please bear in mind that school life can be incredibly busy and whilst every effort will be made to reply or acknowledge messages, there may be a slight delay on occasion. Remember, if you need an urgent reply, please contact the school office.

2. **Home Learning - The 'Portfolio'.** This is where staff will assign work for children to complete at home on your child's account (which can also be accessed through your parent account). This will be a place for completing online homework as well as any other home-learning opportunities should they arise. In the event of any future lockdown measures, this will be where your child's work is posted.



3. **Positive Behaviour for Learning Points.** Staff can award children positive behaviour for learning points for any desired behaviour displaying our school values. If your child is awarded a point in school, it will notify you on your parent account. Only you can see your child's points. All points go towards a class total.
4. **Story Wall.** Staff may use this area to post updates, videos and photographs to help keep you informed about useful information. You then get the option to 'like' or 'comment' on some of these posts - only other parents from the same class will see these.

You can set up and use your account on a PC, laptop, tablet or smartphone (there is a free app – do not pay any fees). You may find it most effective on your smartphone as then you'll receive the notifications readily. You can be signed into more than one device at the same time. Whichever you choose, it is advisable you check the app on a regular basis. If you have more than one child at our school then you still only need one parent account – this can be linked to all of your children. Through you children's accounts, they can customise their avatars – they will remain as an unhatched egg until they do so.

I hope that you continue to find Class Dojo to be a convenient and exciting way of being made aware of how your child is getting on in school as well as being another effective way to communicate with us. I'd encourage you if you require any support whatsoever, please do not hesitate to contact our staff as they'd be happy to help you.



Kind regards,

A handwritten signature in black ink, appearing to be 'Vina Pankhania'.

Mrs Vina Pankhania
Headteacher