



# Little Hill Primary School

**Headteacher: Mrs Vina Pankhania**

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LETTER NO 1

25<sup>th</sup> August 2022

Dear Parent/Carer

I hope you have all had a lovely summer break. We are delighted to welcome back all the children to the start of a new school year on **Tuesday 30<sup>th</sup> August**. The team at Little Hill have been busy preparing for the children's return.

## **KEY INFORMATION FOR THE START OF THE YEAR**

In addition to this letter, I will also be re-sending the uniform and term dates letter. Please note, on Friday 14<sup>th</sup> July 2023, school will finish at 1.15 p.m.

## **HOLIDAYS DURING TERM TIME**

I really appreciate that the vast majority of parents have not booked holidays during term time. Your support has enabled your child/children to not miss vital education. We will not be able to authorise any holidays during term time; please ensure these are planned during the school breaks.

## **UNIFORM**

School uniform plays a key role in promoting pride, self-confidence and a feeling of belonging. It is expected that all children come to school in the correct uniform. If a child comes to school wearing non-school uniform, we will either ask you to bring the correct uniform in or they will wear spare items from school.

## **SCHOOL DINNERS**

Please note that the price of a school meal will increase to £2.40 from the Autumn term. If your child is in Foundation, Years 1 & 2 they will continue to receive a free school meal under the Infant Universal Scheme.

If your child is currently moving from year 2 into year 3, school meals can be paid for by cash, cheque or via MCAS app. (A separate letter will be sent out with instructions on how to access the app).

## **HEALTH & SAFETY INFORMATION**

In order to continue to provide the children with a healthy and safe environment at school, we would appreciate it if you would co-operate with us about the following safety issues:-



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**School Attendance** - If your child is absent from school, you **must** let us know the reason on each morning between 8.30 and 9.15 a.m. please. There is also an answerphone where you can leave a message should you wish to ring before 8.30 a.m. If we have not received a message from you, we will endeavour to telephone you before 10.30 a.m. to ask for the reason for your child's absence. This system is in place to ensure that we know that every child that was supposed to arrive at school has indeed done so. If you do not inform us, then the absence will not be authorised for that day. Please report school absences to the office and not via Class Dojo.

**School Finish Time –**

School will end at 3.15 p.m. for all year groups.

Please note the school gates will close at 3.30 p.m. and we ask that parents vacate the school premises by then.

**Parking** – A polite reminder – please be considerate to our neighbours whilst parking when visiting the school. Last year we received numerous complaints. As a community school, safety and consideration of our neighbourhood is of paramount importance.

**Records** - We need to have up-to-date information about how we may contact you if your child is ill at school. Please let us know immediately if you change your address or place of work and the relevant telephone numbers for emergency contact.

**Medical information** - We need to have up-to-date information about any medical problem which your child may have. If you need to give us new information which is not already on your child's admission form, please e-mail the school office who will send a form home with your child. If your child now needs any form of inhaler or auto-injector pen, please complete the relevant forms in the school office.

**Dogs** – In the interests of health and safety dogs are not allowed on school premises.

**Healthy Schools** – Little Hill is a Healthy School and I would like to remind parents that sweets are not to be given out to your child's class when it is their birthday. You may wish to purchase a book for the class that they can all read together.

**Photo Permission Forms** – We are using last years completed 'Using Images of Children-Parental Consent Form' for those children who are already at Little Hill. **If your wishes have changed, please let us know.**

The staff and I very much look forward to welcoming you back to school. The Toast Station will run as normal on Tuesday.

Yours sincerely

Vina Pankhania  
Headteacher